



TECHNICAL INFORMATION PREMIER SOURCE DESIGN

Premier Source Design is a package that provides a master design plan for constructing a new or renovated preparation room. Design fees in this package are significantly reduced from typical architectural fees, based on client agreement to purchase the preparation room equipment from Duncan Stuart Todd, Ltd.

Outlined below is the step-by-step procedure for the Premier Source process.

PRELIMINARY PLANNING

The client enters into a Premier Source Agreement with Duncan Stuart Todd, Ltd

The client sends the Premier Source design fee to Duncan Stuart Todd, Ltd

DST provides the client with a questionnaire to be filled out and returned

The client provides DST with pictures of the proposed area if the project is a renovation. If new construction, the client provides DST with CAD drawings from the architect

DST works with the client to determine the specific requirements. With this information, the client's operational and product needs are established. Concepts are developed for the new preparation room

DST provides the client with an initial plan that includes:

- Preliminary study recommending a logical, effective layout for the preparation room
- Plan for items specific to client's operation including lifts, coolers and dressing rooms
- Design provisions for proper airflow for our exclusive PrepAir G2 system

Modifications, if required, are made to this plan

DST submits plan to the client for approval

EQUIPMENT PROPOSAL

After the initial plan is approved, DST provides the client with a proposal containing an itemized list of equipment. The proposal includes complete equipment costs with shipping and handling charges

Modifications are made to the proposal, if applicable

The proposal is submitted to the client for approval

When approved, the client sends DST a 25% deposit on equipment to obtain detailed CAD drawings

Alternatively, the client sends DST a 50% deposit on equipment to start production on custom orders for preparation room products, as well as obtaining CAD drawings

CAD DRAWINGS

After receipt of the 25% or 50% deposit as specified above, DST prepares CAD design drawings that can be used by the client's design team and contractor as guidelines for construction. Stamping of DST drawings by a local engineer or architect may be required

CAD documents consist of:

- Dimensional room plan
- Schematic mechanical and ducting plan
- Schematic electrical plan
- Schematic plumbing plan, rough-in schedules, and isometric riser diagrams
- Equipment features plan
- Foot-end drawings
- Various notes, schedules and details
- Guideline recommendations for ceilings and lighting
- Other drawings as determined by DST

CUSTOM EQUIPMENT ORDERS

When DST has received a 50% deposit, as specified above under Equipment Proposal, DST begins order entry for customer equipment

Cabinet drawings are created as outlined below

The PrepAir G2 system is specified and ordered as outlined below

CABINET DRAWINGS

Client selects finishes for cabinet faces and countertops from DST provided Interior Elements samples

DST provides the client with detailed cabinet drawings for approval

Client reviews and approves cabinet drawings

Client confirms any critical room dimensions

DST places cabinet order which has a normal lead time of 6 to 8 weeks

PREPAIR G2 SYSTEM

Client selects voltage and other requirements on the Power Form provided by DST, and returns the form to DST

DST submits PrepAir G2 order which has a normal lead time of 8 weeks

DST provides PrepAir G2 manual and installation guides to the client

INTERIOR ELEMENTS

DST provides the client with sample palettes for color and surface materials

Client selects colors/surface materials for wall coverings

Client selects colors/surface materials for rub rails

Client selects colors/surface materials for paint

Client selects colors/surface materials for medical flooring

Note: Client has previously selected colors/surface materials for cabinet faces and countertops in the Cabinet Drawings section

EQUIPMENT SHIPMENT AND FINAL PAYMENT

When the products are ready to ship, the client remits the remaining balance due

All products then ship to the building site or other location as designated by the client

CONTRACTOR SUPPORT

DST remains available for contractor/installation support throughout the construction process

During construction, the client is urged to send DST photos of work in progress. By viewing the photos, DST can better ascertain whether or not the work is proceeding as planned. Photographs of the following will help ensure a smooth work flow:

- Rough plumbing
- Rough mechanical
- Rough ductwork and mechanical
- Cabinet install
- Plumbing install
- PrepAir Install
- Final Job

When the project is complete, DST provides an instruction and maintenance manual on a USB flash drive for the client's ongoing use